



SOMPO INTERNATIONAL

Sompo International is the trade name for the global specialty property and casualty insurance and reinsurance operations of Sompo Holdings, Inc. ("Sompo"), established in March 2017 as the result of Sompo's acquisition of Endurance Specialty Holdings Ltd.

Sompo is a financial services holding company organized under the laws of Japan whose shares are listed and posted for trading on the Tokyo Stock Exchange. Sompo, through various operating subsidiaries, is one of the top three insurers in Japan and is engaged in the provision of insurance services as well as other related services through its global network of businesses operating in 32 countries around the world.

Sompo International is the international operation of Sompo and, through its operating subsidiaries, writes agriculture, casualty and other specialty, professional lines, property, marine/energy and aviation lines of insurance and catastrophe, property, casualty, professional lines and specialty lines of reinsurance.

As a leading global provider of insurance and reinsurance, we recognize that our success is derived directly from those whose contributions matter most: our people. Sompo International's headquarters is in Bermuda and we currently have offices in the United States, the United Kingdom, Continental Europe, and Asia. A shared commitment to integrity, accountability, collaboration and agility define our culture, and we strive to create exceptional value for our clients and shareholders and maintain Sompo International as a desirable place to work.

We are seeking an **SAP & Business Services Technician** to join our **Business Services** team in our **Purchase, NY** office.

Main areas of responsibility:

- Update Business partner screen with supplied information and ensure SLAs are met
- Ensure overdue/late accounts are followed up and escalated to management
- Chase overdue accounts as directed by Line manager
- Handle & follow up on any queries from the collections operation including cash allocation as directed by Line manager.
- Follow up on action points/escalations from review meetings and update Line manager
- Analyse & review trends and provide recommendation to reduce the overdue debt in consultation with Line manager.
- File documentation, activity as required
- Prepare & produce the quarterly doubtful debt provision (Lloyds & US Statutory) to Line manager in line with regulatory procedures
- Timely investigation and resolution of challenging accounts/cedants is expected
- Collaborate with Finance department, underwriting department, claims department brokers and clients to resolve any queries or technical issues as directed by Line manager
- Ad hoc duties as directed by Line manager



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Qualifications, Skills and Experience:

- 5+ years' experience in a similar role within the Insurance/reinsurance market is essential
- Experience of Aged Debt Reporting & Analysis is essential
- Strong Excel skills at Proficient Level (including macros) are essential for this role.
- Strong grasp of business processes and systems
- Ability to work on own initiative
- Ability and confidence to challenge existing procedures & use of system
- Strong technical skills including credit control skills
- Good understanding of Bureau systems and procedures (London Market)
- Awareness of Sox Controls
- Knowledge of SAP is preferable but not essential

Sompo International offers a competitive compensation and benefits package commensurate with experience. For consideration; please e-mail your resume along with salary history/requirements to: broldan@sompo-intl.com

Sompo International is an equal opportunity employer committed to a diverse workforce.

M/F/D/V

Visit our website at www.sompo-intl.com