



## SOMPO INTERNATIONAL

Sompo International Holdings Ltd. (Sompo International) is a specialty provider of property and casualty insurance and reinsurance, established in March 2017 as the result of the acquisition of Endurance Specialty Holdings Ltd. by Sompo Holdings Ltd. (Sompo).

Sompo's core business encompasses one of the largest property and casualty insurance groups in the Japanese domestic market. In addition, Sompo is engaged in the provision of insurance services as well as other related services through its global network of businesses operating in 32 countries around the world.

Sompo International is the international operation and a wholly owned subsidiary of Sompo, which trades on the Tokyo Stock Exchange. Through our operating subsidiaries, Sompo International underwrites agriculture, professional lines, property, marine and energy, and casualty and other specialty lines of insurance and catastrophe, property, casualty, professional lines, weather risk and specialty lines of reinsurance.

As a leading global provider of insurance and reinsurance, we recognize that our success is derived directly from those who matter most: our people. Sompo International's headquarters is in Bermuda and we currently have offices in the United States, the United Kingdom, Continental Europe, and Asia. At Sompo International, a shared commitment to integrity, teamwork, agility, execution, and excellence define our culture, and we strive to create exceptional value for our clients and shareholders and maintain Sompo International as a desirable place to work.

We are seeking a **Business Operations Analyst** for our **Business Operations** team in our **Charlotte, NC** office. Business Operations acts as the primary source for requesting, ordering, gathering and organizing pertinent Underwriting and policy information necessary for the achievement of company goals relating to profit, growth, renewal retention, customer service and broker relationships.

The Business Operations Analyst has responsibility for ensuring Sompo International policy rating, issuance and premium booking system(s) is functioning effectively for Sompo International's book of business for their assigned line of business. This includes business impact analysis for proposed changes and/or enhancements; problem analysis and resolution. In addition, provides adhoc training for Business Operations and various business partners within Sompo International. This position makes a positive contribution toward department goals by improving consistency, quality and compliance of Insurance Department regulations as well as company specific guidelines, processes and procedures.

### **Duties and Responsibilities:**

- Interact with internal departments (i.e. Home Office Underwriting, Premium Audit, Underwriting) on special projects or tasks as they relate to implementation of changes impacting business operations, regulatory or compliance requirements.
- Review documentation and written materials from internal (i.e. HOU, State Filings) and external sources (i.e. NCCI and Independent Bureaus) regarding processes, roles, responsibilities, policy solutions system(s), regulatory and/or compliance related issues. Communicate necessary
- Act as a conduit to ensure ongoing information is provided in regard to system changes, updates and problems that may impact their respective book of business.
- Act as a subject matter expert (SME) that responds to questions regarding process, roles, responsibilities, rating/policy issuance system, regulatory and/or compliance related question/problems.



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- Research and analyze problems pertaining to premium, statistical/financial data or policy related problems. Explain details of analysis to appropriate business partners when needed. Makes recommendations to correct and prevent future occurrences, follows through to implementation of workflow changes when needed.

### **Qualifications**

- 5 - 7 years experience in an operations environment with a strong emphasis in policy solutions, statistical data and premium booking arena. Exposure to Underwriting, Premium Audit and Reinsurance a plus.
- Demonstrates a sense of urgency
- Demonstrates diplomacy in dealing with people across the organization
- Demonstrates the ability to evaluate results and resolve problems. Communicates results to applicable individuals in a clear and comprehensive manner to aid in quick resolution. Considers a variety of alternative to arrive at a timely, practical solution

Sompo International offers a competitive compensation and benefits package commensurate with experience. The minimum salary for this position: \$59,538. For consideration; please e-mail your resume along with your Minimum Salary Expectations as well as your Minimum Total Compensation Expectations to: [dturney@sompo-us.com](mailto:dturney@sompo-us.com).

**Sompo International is an equal opportunity employer committed to a diverse workforce.**

**M/F/D/V**

Visit our website at [www.sompo-intl.com](http://www.sompo-intl.com)