



SOMPO INTERNATIONAL

Sompo International Holdings Ltd. (Sompo International) is a specialty provider of property and casualty insurance and reinsurance, established in March 2017 as the result of the acquisition of Endurance Specialty Holdings Ltd. by Sompo Holdings Ltd. (Sompo).

Sompo's core business encompasses one of the largest property and casualty insurance groups in the Japanese domestic market. In addition, Sompo is engaged in the provision of insurance services as well as other related services through its global network of businesses operating in 32 countries around the world.

Sompo International is the international operation and a wholly owned subsidiary of Sompo, which trades on the Tokyo Stock Exchange. Through our operating subsidiaries, Sompo International underwrites agriculture, professional lines, property, marine and energy, and casualty and other specialty lines of insurance and catastrophe, property, casualty, professional lines, weather risk and specialty lines of reinsurance.

As a leading global provider of insurance and reinsurance, we recognize that our success is derived directly from those who matter most: our people. Sompo International's headquarters is in Bermuda and we currently have offices in the United States, the United Kingdom, Continental Europe, and Asia. At Sompo International, a shared commitment to integrity, teamwork, agility, execution, and excellence define our culture, and we strive to create exceptional value for our clients and shareholders and maintain Sompo International as a desirable place to work.

We are seeking an **Assistant Vice President Senior Forms Analyst** in our **New York City** office to support our **Product Development** department. The Senior Forms Analyst finds and implements solutions for insurance products for new and existing policy forms in IT Solutions. He or she will support the Product Development department by working with the Information Technology group to analyze and interpret static and dynamic policy forms and define rate and forms rules.

The Senior Forms Analyst learns and applies general understanding of insurance industry and knowledge of insurance underwriting and regulatory landscape. They will develop the skills necessary to achieve results, make decisions, problem solve and more complex/difficult analysis. The Senior Forms Analyst will work with Underwriting, and IT Departments of Insurance and others to perform research and analysis and develop rate and form rules for insurance policy contracts, documents, specifications, requirements, letters, reports, records and/or filings that meet customer needs and are in compliance with state and federal laws.

Duties and Responsibilities

- Implements and Supports the development of products in new states by analyzing the regulatory and competitive marketplace and completing analysis to support state product filings.
- Develops and maintains knowledge of regulatory and compliance matters relating to assigned states; reviews and interprets state statutes, regulations, bulletins, etc. to determine impact and ensure compliance; reviews advisory organization publications for appropriate filing action.
- Coordinates and contributes to responses to DOI filing criticisms and requests for additional information; communicates/negotiates with state regulators and establishes positive working relationships with those regulators.
- Understands and supports the filing strategy for multistate/countrywide filings; coordinates multistate/countrywide filings by assisting in preparation of multistate/countrywide filing material; maintains master copy of same.
- Develops IT requirements for system implementation for the automation of new & existing product changes in our systems



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- Analyzes products in existing states and assist in recommending, filing and implementing changes from filing through systems implementation.
- Supports any regulatory and internal reporting and analysis needs through the use of industry and company data.
- Excellent project management and problem-solving skills.
- Skilled in linking multiple data sources to organize data into a logical format for analysis.
- Confidence in taking ownership of challenging business issues, making decisions with limited or incomplete data and seeing issues through to resolution.
- Ability to communicate effectively to both technical and non-technical audiences.

Qualifications:

- Demonstrated insurance regulatory expertise.
- 5 or more years of Property & Casualty underwriting or underwriting assistant experience, or equivalent P&C insurance experience, with strong background in Commercial Auto, Workers Compensation, General Liability and Property coverages.
- Working knowledge of Excel, Word and Access.
- Associates or bachelor's degree preferred.
- Understanding of and experience within the insurance industry
- Experience managing relationships with upper management and with technical developers.
- Demonstrated experience assisting with and/or leading the product development process.
- Background in the preparation and submission of Property/Casualty rate, rule, and form filings countrywide, with experience in ISO products.

Sompo International offers a competitive compensation and benefits package commensurate with experience. **The minimum salary for this position:** _____ For consideration; please e-mail your resume along with your Minimum Salary Expectations as well as your Minimum Total Compensation Expectations to: gconover@sompo-intl.com

**Sompo International is an equal opportunity employer committed to a diverse workforce.
M/F/D/V**

Visit our website at www.sompo-intl.com