Business Analyst

Sompo International Holdings Ltd. (Sompo International) is a global specialty provider of property and casualty insurance and reinsurance. Sompo International companies are wholly owned subsidiaries of Sompo Holdings, Inc., whose core business encompasses one of the largest property and casualty insurance groups in the Japanese domestic market.

Through our operating subsidiaries, Sompo International underwrites agriculture, professional lines, property, aviation, marine and energy, financial and political risks and casualty and other specialty and catastrophe lines of insurance and reinsurance. Headquartered in Bermuda, we currently also have offices in the United States, the United Kingdom, Continental Europe, Latin America, the Middle East and Asia.

Sompo International is a company driven by its core values, a carrier that holds promise, trust and the commitment to protect at the center of everything we do. We recognize that our success is derived directly from those who matter most: our people. Our culture is defined by a commitment to integrity, teamwork, agility, execution, and excellence; and we strive to create exceptional value for our clients and shareholders and maintain Sompo International as a desirable place to work.

Responsibilities include:

- Identify and translate business needs into clearly defined requirements for insurance projects. Develop requirements documentation inclusive of user stories/ use cases, process flows, data flows and report mock-ups.
- Plan, facilitate, and conduct requirements gathering sessions, meetings, and presentations.
- Build strong relationships within the business units and support functions to understand the business needs.
- Collaborate with development and testing teams to provide subject matter expertise, ensure that out of the box functionality is leveraged and to assist in troubleshooting and resolving issues.
- Ensure that proposed solutions are focused on improving efficiency and effectiveness of the business processes and are consistent across products where possible.
- Participate in the development and planning of the User Acceptance Testing activities, including test plans and scripts, based on requirements.
- Facilitate UAT execution phase and work with business lead and project manager to obtain user acceptance test signoff.Perform project management duties for IT projects in accordance with project management life cycle (PMLC) and systems development life cycle (SDLC) processes. These activities include:

Technical Qualifications

- 5+ years as an IT Business Analyst in the Commercial Property & Casualty insurance industry
- Experience with policy administration systems is required. Experience with Guidewire PolicyCenter is preferred.
- Experience with reporting solutions is preferred
- Experienced with Agile SCRUM methodology and business analysis methodologies; working knowledge of business analysis documentation standards.
- Hands-on experience writing user stories is required.
- Proven track record of creating clear, concise deliverables that reflect a deep understanding of business needs and the out of the box software functionality.
- Experience operating and interfacing with business management, including negotiation and presentation skills.

General Qualifications

- Analytical and quantitative skills with the ability to solve complex and unstructured problems.
- Planning and organizational skills with the ability to prioritize workloads in a fast-paced environment.
- Effective communicator with excellent written, verbal, presentation, and interpersonal skills.
- Attention to detail with the ability to maintain high standards of work.

Educations Requirements

- Computer Science or equivalent degree.

Sompo International offers a competitive compensation and benefits package commensurate with experience.

Sompo International is an equal opportunity employer committed to a diverse workforce.

Visit our website at www.sompo-intl.com