



Sompo International Holdings Ltd. (Sompo International) is a specialty provider of property and casualty insurance and reinsurance, established in March 2017 as the result of the acquisition of Endurance Specialty Holdings Ltd. by Sompo Holdings Ltd. (Sompo).

Sompo's core business encompasses one of the largest property and casualty insurance groups in the Japanese domestic market. In addition, Sompo is engaged in the provision of insurance services as well as other related services through its global network of businesses operating in 32 countries around the world.

Sompo International is the international operation and a wholly owned subsidiary of Sompo, which trades on the Tokyo Stock Exchange. Through our operating subsidiaries, Sompo International underwrites agriculture, professional lines, property, marine and energy, and casualty and other specialty lines of insurance and catastrophe, property, casualty, professional lines, weather risk and specialty lines of reinsurance.

As a leading global provider of insurance and reinsurance, we recognize that our success is derived directly from those who matter most: our people. Sompo International's headquarters is in Bermuda and we currently have offices in the United States, the United Kingdom, Continental Europe, and Asia. At Sompo International, a shared commitment to integrity, teamwork, agility, execution, and excellence define our culture, and we strive to create exceptional value for our clients and shareholders and maintain Sompo International as a desirable place to work.

We are seeking **Cash and Collections Analyst** for our **Purchase, NY** office. The Cash and Collections Analyst is responsible for booking and allocating cash in the sub-ledger system of record and assist with maintaining the Cashbook Bank Reconciliations. The Cash and Collections Analyst will also assist with Aged Debt reporting by contacting our brokers for collection of past due premiums as well as any ad-hoc project requests. The Cash and Collections Analyst will report into the Collections & Disbursements Insurance Manager and will interact with both internal and external clients.

Responsibilities include:

- Cash Receipt matching to Open balances and reports to support the process.
- Support the bank download and reconciliation process and intercompany transfer process
- Update and maintain the filing system for cash receipts, bank reconciliations and Cash Activity reports.
- Ensures timely payments and receipts of broker invoices regarding insurance contracts
- Develop strong relationships with Brokers to facilitate timely and accurate cash receipts & disbursements
- Develop strong relationships with our internal Underwriting Units to ensure quality service
- Follow up with brokers regarding overdue balances to reduce Accounts Receivables
- Achieve qualitative and granular understanding of accounts and reported balances
- Support development, maintenance and distribution of concise and accurate reporting of balances
- Troubleshoot data reconciliation and variance issues with operations, and resolving unallocated cash issues
- Strong Analytical ability, and detail oriented with the ability to work on high volume of daily transactions
- Ad-hoc project requests



Desired Skills & Experience

- 3+ years of Accounts Receivable and Cash Accounting experience
- Bachelor's degree
- Must have proficiency with Microsoft Office Suite, Expert Level Excel Skills Required (Pivot Tables, V-Lookups, etc.)
- Basic understanding of accounting procedures, internal and external reporting and variance analysis
- Knowledge of Insurance principles. Business line knowledge preferred
- Excellent verbal and written communication skills
- Detailed oriented, organized, and strong problem solver with Analytical abilities and have a high level of accuracy
- Ability to work in a fast paced, high volume team environment with rapidly changing priorities and demands.
- Desired personal qualities include: energetic, resourceful, hardworking, self-motivated, highly organized and able to prioritize
- Agile minded- must have ability to multi-task and build business partnerships with corporate departments; Team player a must!
- All candidates must have eligibility to work permanently in the U.S.

Sompo International offers a competitive compensation and benefits package commensurate with experience. The minimum salary for this position: \$55,000. For consideration; please e-mail your resume along with your Minimum Salary Expectations as well as your Minimum Total Compensation Expectations to: broidan@sompo-intl.com

**Sompo International is an equal opportunity employer committed to a diverse workforce.
M/F/D/V**