

Assistant Underwriter, Accident & Health

Sompo International Holdings Ltd. (Sompo International) is a global specialty provider of property and casualty insurance and reinsurance. Sompo International companies are wholly owned subsidiaries of Sompo Holdings, Inc., whose core business encompasses one of the largest property and casualty insurance groups in the Japanese domestic market.

Through our operating subsidiaries, Sompo International underwrites agriculture, professional lines, property, aviation, marine and energy, financial and political risks and casualty and other specialty and catastrophe lines of insurance and reinsurance. Headquartered in Bermuda, we currently also have offices in the United States, the United Kingdom, Continental Europe, Latin America, the Middle East and Asia.

Sompo International is a company driven by its core values, a carrier that holds promise, trust and the commitment to protect at the center of everything we do. We recognize that our success is derived directly from those who matter most: our people. Our culture is defined by a commitment to integrity, teamwork, agility, execution, and excellence; and we strive to create exceptional value for our clients and shareholders and maintain Sompo International as a desirable place to work.

We are seeking an **Assistant Underwriter** to join our Accident & Health team in our London, UK office.

Responsibilities include:

- Assist in the underwriting/processing of allocated new business, renewals, and endorsements accordingly.
- Liaise and participate at meetings with brokers, internal departments, and external advisers.
- Building good working relationships with all internal stakeholders and clients
- Production – ability to work with clients and develop books of business.
- Ensure clear communication to underwriting management on appropriate issues.
- Ensure processing of new and renewal business and endorsements to agreed service standards.
- Provide general assistance to underwriters for running & monitoring reports, broker access, meetings, diaries etc.
- Work in conjunction with the team to ensure efficient working practices are in place and ensure consistently accurate processing across UK&I by adopting the right first-time principle (100% data quality checking prior to booking)
- Administration – file keeping and organisation of client accounts.
- Reporting – data analysis and regular review of portfolio
- Monitors all industry and specific account trends through reading of the national and international press as well as insurance sector publications.

Desired Skills & Experience:

The candidate needs to have :

- Proven underwriting/insurance experience, A&H/Travel experience - preferred
- Demonstration of practical and common-sense approach to dealing with situations
- Strong attention to detail
- Wording skills – understanding of Accident & Health products and endorsements.



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- An understanding of the consumer duty and how to apply it to the management of existing and new products
- Strong problem solving and decision-making abilities.
- Reviewing submissions while conducting appropriate research to determine degree of risk for each account.
- Excellent written and oral communication skills.
- Exceptional interpersonal skills with the ability to work with a team-oriented approach.
- Ability to work effectively in a fast-paced environment.
- Strong time management
- Strong administration skills, file keeping and effective organisation.
- Effective relationship management to initiate opportunities for cross-selling offered products and ensuring account retention.
- Competent computer skills – must include Microsoft Excel, Microsoft Word, and Microsoft Outlook as a minimum.
- Expected to undertake training/progressing through professional examinations.

Sompo International offers a competitive compensation and benefits package commensurate with experience.

Sompo International is an equal opportunity employer committed to a diverse workforce.

Visit our website at www.sompo-intl.com