

Business Analyst - Insurance – UK Business Solutions and Transformation

Sompo International Holdings Ltd. (Sompo International) is a global specialty provider of property and casualty insurance and reinsurance. Sompo International companies are wholly owned subsidiaries of Sompo Holdings, Inc., whose core business encompasses one of the largest property and casualty insurance groups in the Japanese domestic market.

Through our operating subsidiaries, Sompo International underwrites agriculture, professional lines, property, aviation, marine and energy, financial and political risks and casualty and other specialty and catastrophe lines of insurance and reinsurance. Headquartered in Bermuda, we currently also have offices in the United States, the United Kingdom, Continental Europe, Latin America, the Middle East and Asia.

Sompo International is a company driven by its core values, a carrier that holds promise, trust and the commitment to protect at the center of everything we do. We recognize that our success is derived directly from those who matter most: our people. Our culture is defined by a commitment to integrity, teamwork, agility, execution, and excellence; and we strive to create exceptional value for our clients and shareholders and maintain Sompo International as a desirable place to work.

Leading London Market Insurance company, actively looking for a Business Analyst with experience within the London Insurance Market, to join them on a permanent basis. The successful candidate will be responsible for supporting the wider business with the development of business cases, the gathering of business requirements, design, build, testing, training, and implementation of all business changes across a range of projects and business functions.

The successful candidate will be report to the VP Head of Change Management, UK.

Responsibilities include:

- Engage and work closely with business project managers on various projects stemming from the approved project pipeline
- Maintain programme and project document repository with necessary artefacts
- Be the conduit between the business and the IT group to develop business cases, cost benefit analysis and high-level requirements
- Work closely with key stakeholders to elicit business requirements using document analysis, requirements workshops, business process descriptions, task, and workflow analysis.
- Work closely with the programme/project manager to deliver consistent, robust, and effective documentation, governance, control, and reporting
- Proactively communicate and collaborate with internal stakeholders to analyse information needs and functional requirements and deliver the required artifacts as needed including Functional requirements (Business Requirements Document) & Process flow diagrams.
- Create documents using the Microsoft Office suite of products for project management including Microsoft PowerPoint and Microsoft Visio.
- Assist in testing of new/upgraded system implementations working with internal stakeholders in other departments as well as the Operations team including UW Management, UW Controls & our Data/MI team.

Desired Skills & Experience

- 4+ years' experience either working as a business analyst for one or more London Market carriers
- Be able to demonstrate an understanding of both London Market and regional insurance processes
- Experience in mapping or designing business processes AS IS and TO BE
- Proficient Microsoft Office skills, particularly in Visio
- Excellent requirements documenting capabilities for both technology and process change
- Be confident gathering requirements for both Technology and Process change.
- Experience in holding workshops, requirements gathering and documentation
- Exceptional written and verbal communication skills

Personal Attributes:

- Strong communication skills
- Naturally curious, looking to grow a strong career with a great employer.
- Logical, structured thought processes
- Methodical and precise
- Good problem solver
- A good eye for detail
- Understand impact of system or process changes and considering future use/demand

Sompo International offers a competitive compensation and benefits package commensurate with experience.

Sompo International is an equal opportunity employer committed to a diverse workforce.

Visit our website at www.sompo-intl.com