



IT Project Manager - London

Sompo International Holdings Ltd. (Sompo International) is a global specialty provider of property and casualty insurance and reinsurance. Sompo International companies are wholly owned subsidiaries of Sompo Holdings, Inc., whose core business encompasses one of the largest property and casualty insurance groups in the Japanese domestic market.

Through our operating subsidiaries, Sompo International underwrites agriculture, professional lines, property, aviation, marine and energy, financial and political risks and casualty and other specialty and catastrophe lines of insurance and reinsurance. Headquartered in Bermuda, we currently also have offices in the United States, the United Kingdom, Continental Europe, Latin America, the Middle East and Asia.

Sompo International is a company driven by its core values, a carrier that holds promise, trust and the commitment to protect at the center of everything we do. We recognize that our success is derived directly from those who matter most: our people. Our culture is defined by a commitment to integrity, teamwork, agility, execution, and excellence; and we strive to create exceptional value for our clients and shareholders and maintain Sompo International as a desirable place to work.

Responsibilities include:

- Perform project management duties for IT projects in accordance with project management life cycle (PMLC) and systems development life cycle (SDLC) processes. These activities include:
- Perform day-to-day management of all project phases to ensure deliverables are completed on time and budget. Coordinate all project activities with IT project team members and business owners/ stakeholders. Track performance against objectives and develop corrective strategies when objectives are not being met.
- Create, manage and update project charters, schedules, risk management plans, communication plans, project budgets, gate reviews and all other project management documentation.
- Work with project team members and management to secure resources and funding.
- Coordinate closely with project stakeholders to define project scopes and schedules. Collaborate with these stakeholders to understand business needs, processes and data sources. Work with business analysts and architects to translate these business needs into clearly documented detailed requirements and functional specifications.
- Provide regular status updates and maintain relevant metrics to provide transparency on team performance
- Manage vendors and hold them accountable for their delivery activities
- Communicate with executive leadership to provide project risk analysis, status, and requirements that may impact strategic direction.
- Ensure that projects comply with audit requirements
- Additional projects and assignments as needed

Technical Qualifications

- 5+ years of project management experience for application and data integration projects
- Detailed knowledge of project management and software development life cycle methodologies
- Proven experience managing mid-sized to large IT integration projects independently
- Background in Commercial Insurance desired



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- Strong communication and facilitation skills with an ability to effectively manage cross-functional team discussions
- Strong management skills with an ability to achieve results in a matrix management environment
- Ability to translate business needs into IT deliverables
- Strong business planning, organizing, prioritizing and analytical skills
- Demonstrated ability to successfully apply waterfall, agile and hybrid project delivery methodologies
- Multi-disciplinary information technology familiarity with proven systems deployment experience
- Experience using Project and Portfolio Management tools (MS Project, Planview, SharePoint, etc.)

General Qualifications

- Expertise with all aspects of requirements and testing processes
- Detail-oriented and extremely organized
- Strong analytical abilities
- Skilled in working across organizational boundaries, bringing together people with diverse perspectives and experience to find solutions
- Excellent written and verbal (business) communications skills
- Personal time management skills and ability to meet individual and team deadlines
- Be able to handle multiple priorities and proactively identify risks to project timelines
- Team player who works well with technical and business resources

Educations Requirements

- B.A / B.S degree
- Project Management Professional (PMP) is a plus, but not required

Sompo International offers a competitive compensation and benefits package commensurate with experience.

Sompo International is an equal opportunity employer committed to a diverse workforce.

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