

Are you looking for your next opportunity?

Sompo has a unique opportunity for an Underwriting Assistant in our Wholesale Property team in our Specialty Insurance Business.

The Wholesale Property Team have a large book of mostly open market risks and several Delegated contracts. We insure Commercial risks of varying occupancies but with a focus on light commercial. 90% of our business originates in North America with the main exposures being CAT based perils such as Windstorm, Earthquake and Flood.

Location: This position will be based out of our London office. We strive for collaboration which is why we offer a work environment where our employees thrive and develop long lasting careers.

Our business, your impact, our opportunity:

What you'll be doing:

- Assist the underwriters and understand how they underwrite and process the books of business
- Ensure front sheets are completed accurately
- Assist with GuideWire account entry
- Build relationships with brokers and chase them for outstanding information/slips etc
- Run reports via Power BI and Underwriter logs (submissions, bound accounts, GWP, etc.)
- Manage documentation in ImageRight, GuideWire and any individual account files stored centrally for each team (edit files after the u/w's have saved documentation)
- Work with Operations, Finance and the Underwriting Team to resolve any underwriting and account queries
- Work with DXC to ensure risks are processed and captured in the system correctly and queries are dealt with in a prompt manner
- Oversight and management of DXC queries and any errors
- Assist with account clearance (working with operations/underwriting teams)

What you'll bring:

- Strong problem solving and decision making abilities;
- Excellent written and oral communication skills;
- Exceptional interpersonal skills with the ability to work with a team oriented approach;
- Ability to work effectively in a fast-paced environment;
- Proactive mindset
- Logical thinker;
- Strong time management;
- Ability to organise efficiently;
- Confidence to challenge
- Competent computer skills – must include Microsoft Excel, Microsoft Word and Microsoft Outlook as a minimum.
- Working knowledge of Insurance Underwriting systems (to include PPL and Power BI) would be useful.

Our Benefits

We continuously evaluate and update our benefit programs to ensure that our plans meet the needs of our employees and their dependents. Below are a few highlights of our inclusive benefit programs:



- Expansive Health & Wellness Benefits
- Generous Retirement & Savings Plans
- Global Parental Leave & Adoption Assistance

In today's world, what do we stand for?

We strive to create exceptional value for our clients and shareholders while maintaining Sompo as an attractive place to work. We foster an environment of ongoing, open dialogue between managers and their direct reports, and believe in an organizational environment where everyone belongs. We proudly are a multi-racial, multi-cultural, global enterprise. We reject all forms of racism, bigotry, prejudice and injustice and continue to invest in building out an inclusive and diverse work environment.

About Us

Expert Partners.

Clarity in complexity.

Unwavering commitment.

We're Sompo, a global provider of property, casualty, and specialty insurance and reinsurance. Building on Sompo Holdings' 130 years of innovation, we're committed to applying all of our experience to simplify yours.

Our dedication to you shows up in the care we put in every detail, working to create a frictionless risk management journey for everyone we serve.

We lead with your priorities, meticulously crafting solutions, sharing insights, and understanding your needs.

Around the world, our 9,000+ employees use their expertise to learn, improve and find clear answers for your complex challenges.

Because when you choose Sompo, you choose the ease of expertise.

To learn more about Sompo visit our website at www.sompo-intl.com